|  |
| --- |
| Centre for Research Equity Membership |

The Centre for Research Equity welcomes members from institutions, organizations, and individuals that support a better inclusion in research, and are willing to invest in such a future through collaboration with the commitment, passion, and expertise to generate better health and care systems outcomes. To join Centre for Research Equity membership, complete this application and send to [CfRE@phc.ox.ac.uk](mailto:CfRE@phc.ox.ac.uk) for review by the Executive Director, who submits a recommendation together with the Executive Committee to the Centre Board for validation.

**Members’ rights include:**

1. having the right to participate in the Centre’s Strategic Advisory board;
2. having the right to participate in the Centre’s workstreams and expert committees;
3. having the right to access and use Centre data, tools, and services;
4. having the right to be beneficiaries from services provided by the Secretariat and having the possibility to access specific licenses from the Centre (e.g., "labels”, certification marks); see below (IP)

**Members’ obligations include:**

1. contributing developing Inclusive Research case examples, tools, methodologies, and support materials
2. upholding and applying the Centre principles and key commitments within the partnership;
3. acting as Centre Ambassadors within member organizations and externally, who actively contribute to and disseminate Centre work, tools, and outcomes within and beyond their organizations to help drive inclusive research practice.

**For-profit members** are considered as funding members and are required to sign a specific bilateral contract with Nuffield Department of Primary Care Health Sciences, University of Oxford and pay a membership fee. Core sustainability funding of the program shall be provided for by industry and other for-profit members.

Funding raised from Industry and for-profit members shall be unrestricted grants.

Members commit to a 3-year membership and an annual membership fee shall be charged as follows for Industry or for-profit members:

£50,000- commitment per year – which may be adjusted as per the Centre Board’s voted strategy and related budget.

**Not-for-profit** membersare required to sign a memorandum of understanding with the Department of Primary Care but are not required to pay a membership fee.

**Associate members** are organizations that commit to funding (for-profit organizations) or participating in-kind (non-profit organizations) in the Centre’s specific projects without being official Centre members. The commitment of an associate member shall be detailed in the bilateral agreements or Memorandum of Understanding with the Department of Primary Care. The general members’ obligations apply to associate members within the scope and timeline of the projects they are participating in. The Associate Members shall not participate in the Centre Strategic Advisory Board or take part in the governance of the Centre activities. Associate members participate in the steering committee of one or more specific projects.

All types of membership are considered equal within the project work and perspectives of contributing members are considered regardless of their member status.

**Intellectual property (IP)**: As proxy and host for the Centre, The Nuffield Department for Primary Care Health Sciences (NDPCHS), university of Oxford shall exclusively own all intellectual property right (IP) arising and/or resulting from one or more Member's involvement in the Centre. In compliance with the philosophy of the Centre and the rights of all members as defined in this Governance, NDPCHS, the University of Oxford will make the IP available to all eligible members under Creative Commons licensing terms.

The **Centre Governance Board** will meet quarterly and will have 21 nominated members with a composition respecting the principles of representation in gender, geography, ethnicity, skills, independent experts, and different stakeholder communities. Each year The Executive Committee organizes and monitors the selection process. Every year (from 2025), there are a minimum of three members rotating off the CFRE (Centre for Research Equity) Board, on a voluntary basis or based on a recommendation from the Executive Committee if there are no volunteers.

Board members may serve a maximum of two consecutive 3-year terms, not including time served when appointed to fill a vacancy in an unexpired term. A Board member who has served two consecutive 3-year terms may serve 2 new consecutive terms after at least one year of absence from the Board.

The **Strategic Advisory Board** (SAB) aims to provide input into most of CFRE activities as well as in the mid-long term strategic direction of the Centre. Each member organization will have a seat on the SAB and is thus a way for all members, not only the Board members, to provide input. The SAB will meet three times a year with additional events and meetings as required.

Cen Centre for Research Equity Membership

|  |
| --- |
| Centre for Research Equity Membership Application |

|  |  |
| --- | --- |
| **Organisation/community group** |  |
| **Main contact person and job title** |  |
| **Secondary contact person(s) and job title(s)** |  |

Please answer the following five questions:

|  |  |
| --- | --- |
| **1. Why do you want to become a member of the Centre?** |  |
| **2. How would you describe the commitment to equity in research of your group/organisation?** |  |
| **3. What expertise/influence would you bring to the Centre?** |  |
| **4. What are your expectations for being part of the Centre?** |  |
| **5. Would you like a role on either the Governance Board or Strategic Advisory Board? If yes, please state your preference and why?** |  |

Any additional comments or remarks?

|  |
| --- |
|  |

|  |  |
| --- | --- |
| Submitted by: |  |
| Date: |  |